



**INVITATION TO BID**  
**FOR THE**

**PROCUREMENT OF FREIGHT FORWARDING SERVICES**  
**FOR PROCUREMENT SERVICE (PS) REGIONAL DEPOTS AND**  
**LOCAL GOVERNMENT UNIT (LGU) DEPOTS FOR ONE (1) YEAR**

**PUBLIC BIDDING NO. 27-2023**

*FUNDING SOURCE: PS REVOLVING FUND FOR FY 2024 (EARLY PROCUREMENT ACTIVITY)*

1. The **PROCUREMENT SERVICE**, invites PhilGEPS registered suppliers to bid for the following items in accordance with the provisions of the Revised IRR of R.A. 9184:

Lot No.	Quantity	Item/Description	Price of Bid Documents	Delivery Period	
1	1 lot	Freight Forwarding Services from PS Main to Luzon Destinations	P- 5,000.00	Refer to Section VI. Schedule of Requirements	
	<b>Destination</b>	<b>Vehicle</b>	<b>Frequency</b>		<b>Approved Budget for the Contract</b>
	PS Main to Luzon Destinations				
	LEGAZPI	10 WHEELER TRUCK	24		₱1,518,720.00
	PALAWAN	20 FOOTER, FCL	18		₱1,250,787.96
			<b>₱2,769,507.96</b>		

Lot No.	Quantity	Item/Description	Price of Bid Documents	Delivery Period	
2	1 lot	Freight Forwarding Services from PS Main to Visayas Destinations	P- 25,000.00	Refer to Section VI. Schedule of Requirements	
	<b>Destination</b>	<b>Vehicle</b>	<b>Frequency</b>		<b>Approved Budget for the Contract</b>
	BACOLOD CITY	20 FOOTER, FCL	23		₱1,529,229.06
	BILIRAN	10 WHEELER TRUCK	16		₱1,729,280.00
	BORONGAN	10 WHEELER TRUCK	16		₱1,639,680.00
	CALBAYOG	10 WHEELER TRUCK	16		₱1,550,080.00
	CATARMAN	10 WHEELER TRUCK	16		₱1,550,080.00
	CEBU CITY	20 FOOTER, FCL	28		₱1,861,670.16
	MAASIN	10 WHEELER TRUCK	16		₱1,818,880.00
	TACLOBAN CITY	10 WHEELER TRUCK	30		₱3,242,400.00
			<b>₱14,921,299.22</b>		

Lot No.	Quantity	Item/Description		Price of Bid Documents	Delivery Period	
3	1 lot	Freight Forwarding Services from PS Main to Mindanao Destinations		P- 25,000.00	Refer to Section VI. Schedule of Requirements	
		Destination	Vehicle	Frequency		Approved Budget for the Contract
		BUKIDNON	20 FOOTER, FCL	18		₱3,497,823.72
		BUTUAN CITY		28		₱5,060,000.00
		CAGAYAN DE ORO CITY		30		₱4,560,000.00
		DAVAO CITY		25		₱4,100,000.00
		KORONADAL CITY		25		₱3,511,782.00
		MISAMIS OCCIDENTAL		15		₱2,534,160.00
		SIBUGAY		24		₱5,648,825.28
		SURIGAO DEL NORTE		18		₱3,960,000.00
		ZAMBOANGA CITY		24		₱4,320,000.00
		CAMIGUIN		10		₱1,250,000.00
		MISAMIS ORIENTAL		15		₱1,008,740.10
				<b>₱ 19,542,978.47</b>		

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	21 December 2023
Issuance and Availability of Bid Documents	21 December 2023
Pre-Bid Conference	28 December 2023; 10:00AM
Last day of Submission of Written Clarification	2 January 2024
Last day of Issuance of Bid Bulletin	4 January 2024

Deadline for Submission	11 January 2024; 10:00 AM
Opening of Bids	Immediately After the Deadline of Submission

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from the Procurement Service and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier’s Office and upon payment of a nonrefundable fee in amounts pursuant to the Schedule.

It may also be downloaded free of charge from the website of the Procurement Service – DBM (PS-DBM), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The PROCUREMENT SERVICE will hold a Pre-Bid Conference on **28 December 2023; 10:00 A.M.** which shall be open to all interested parties.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bid opening shall be conducted on **11 January 2024; 10:00 A.M.** at the Bidding Room, Conference Room, Procurement Service, Cristobal St., Paco, Manila. Bids will be opened in the presence of the Bidders’ representatives who choose to attend the opening. **Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**
8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the 2<sup>nd</sup> Floor of the Procurement Service.
9. The PROCUREMENT SERVICE reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

*PS-Internal Bids and Awards Committee  
Secretariat, Internal BAC  
General Services Division  
2<sup>nd</sup> Floor, PS Complex  
Procurement Service-PhilGEPS  
Cristobal Street, Paco, Manila  
[internal-bacsec@ps-philgeps.gov.ph](mailto:internal-bacsec@ps-philgeps.gov.ph)*

**Signature Redacted**

**ENGR. JAIME M. NAVARRETE, JR.**  
*Chairperson, Internal Bids and Awards Committee*